

Personnel Committee - Personnel Budget 2025-26
 Saltash Town Council
 For the 8 months to November 2025

Account	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
Personnel Operating Expenditure				
Personnel Expenditure				
6654 ST PE Staff Welfare	1,621	2,000	801	1,199
6660 ST PE Staff Recognition	25	250	75	175
6662 ST PE HR Professional Fees	11,119	12,315	8,660	3,655
Total Personnel Expenditure	12,766	14,565	9,535	5,030
Training Costs				
6682 ST PE Staff Training (Library)	281	1,218	268	951
6656 ST PE Staff Training (P&F)	1,977	5,000	4,263	737
6676 ST PE Staff Training (Service Delivery)	6,552	6,695	2,591	4,105
Total Training Costs	8,811	12,913	7,121	5,792
Staffing Costs				
Library Staffing Costs	138,632	165,056	82,763	82,293
P&F Staffing Costs	348,399	441,897	249,395	192,502
Services Staffing Costs	307,696	344,379	198,518	145,861
Total Staffing Costs	794,727	951,332	530,676	420,656
Other Staffing Cost				
6652 ST PF Employers Pension - Monthly Fee	500	500	500	0
6659 ST PF Town Sergeant & Mace Bearer Fees	507	600	675	(75)
Total Other Staffing Cost	1,007	1,100	1,175	(75)
Total Personnel Operating Expenditure	817,310	979,910	548,508	431,402
Total Personnel Operating Surplus/ (Deficit)	(817,310)	(979,910)	(548,508)	(431,402)
Personnel EMF Expenditure				
6691 ST PE EMF Legal Fees (Staffing)	0	10,162	0	10,162
6694 ST PF EMF Staff Contingency (P&F)	12,056	54,108	16,045	38,063
6698 ST LI EMF Staff Contingency (Library)	0	17,553	0	17,553
6700 ST SE Services Delivery Staff Contingency	0	39,854	0	39,854
6701 ST PE EMF Staff Recruitment	643	13,175	4,788	8,388
Total Personnel EMF Expenditure	12,699	134,852	20,833	114,019
Total Personnel Expenditure (Operational & EMF)	830,009	1,114,762	569,341	545,421
Total Personnel Budget Surplus/ (Deficit)	(830,009)	(1,114,762)	(569,341)	(545,421)

To/From Reserves & Budget Virement

- Virement from P&F Staffing costs to 6694 ST PF EMF Staff Contingency - £19,977 - PE 26/25/26
- Virement from 6701 PE EMF Staff Recruitment to 6662 PE Professional Fees - £1,500 - PE 46/25/26
- 6659 ST PF Town Sergeant & Mace Bearer Fees overspent by £75. Virement to be recommended at next committee meeting

Key

- Spending is on target as predicted at this point in the financial year
- Spending is higher than anticipated and needs to be monitored closely
- Budget is overspent - requires investigation and recommend virement