

Personnel Committee - Personnel Budget 2025-26

Saltash Town Council

For the 8 months to November 2025

Account	Prior Year 2024/25	Budget			Budget Available 2025/26		
		Including Virements 2025/26	Actual YTD 2025/26	Budget 2025/26			
Personnel Operating Expenditure							
Personnel Expenditure							
6654 ST PE Staff Welfare	1,621	2,000	801	1,199			
6660 ST PE Staff Recognition	25	250	75	175			
6662 ST PE HR Professional Fees	11,119	12,315	8,660	3,655			
Total Personnel Expenditure	12,766	14,565	9,535	5,030			
Training Costs							
6682 ST PE Staff Training (Library)	281	1,218	268	951			
6656 ST PE Staff Training (P&F)	1,977	5,000	4,263	737			
6676 ST PE Staff Training (Service Delivery)	6,552	6,695	2,591	4,105			
Total Training Costs	8,811	12,913	7,121	5,792			
Staffing Costs							
Library Staffing Costs	138,632	165,056	82,763	82,293			
P&F Staffing Costs	348,399	441,897	249,395	192,502			
Services Staffing Costs	307,696	344,379	198,518	145,861			
Total Staffing Costs	794,727	951,332	530,676	420,656			
Other Staffing Cost							
6652 ST PF Employers Pension - Monthly Fee	500	500	500	0			
6659 ST PF Town Sergeant & Mace Bearer Fees	507	600	675	(75)			
Total Other Staffing Cost	1,007	1,100	1,175	(75)			
Total Personnel Operating Expenditure	817,310	979,910	548,508	431,402			
Total Personnel Operating Surplus/ (Deficit)	(817,310)	(979,910)	(548,508)	(431,402)			
Personnel EMF Expenditure							
6691 ST PE EMF Legal Fees (Staffing)	0	10,162	0	10,162			
6694 ST PF EMF Staff Contingency (P&F)	12,056	54,108	16,045	38,063			
6698 ST LI EMF Staff Contingency (Library)	0	17,553	0	17,553			
6700 ST SE Services Delivery Staff Contingency	0	39,854	0	39,854			
6701 ST PE EMF Staff Recruitment	643	13,175	4,788	8,388			
Total Personnel EMF Expenditure	12,699	134,852	20,833	114,019			
Total Personnel Expenditure (Operational & EMF)	830,009	1,114,762	569,341	545,421			
Total Personnel Budget Surplus/ (Deficit)	(830,009)	(1,114,762)	(569,341)	(545,421)			

To/From Reserves & Budget Virement

1. Virement from P&F Staffing costs to 6694 ST PF EMF Staff Contingency - £19,977 - PE 26/25/26
2. Virement from 6701 PE EMF Staff Recruitment to 6662 PE Professional Fees - £1,500 - PE 46/25/26

3. 6659 ST PF Town Sergeant & Mace Bearer Fees overspent by £75. Virement to be recommended at next committee meeting

Key

Spending is on target as predicted at this point in the financial year

Spending is higher than anticipated and needs to be monitored closely

Budget is overspent - requires investigation and recommend virement